

OVERVIEW & SCRUTINY COMMISSION

Agenda Item 52
Brighton & Hove City Council

Subject: Overview and Scrutiny Commission Work Plan
Date of Meeting: 21 October 2008
Report of: Director of Strategy and Governance
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Wards Affected: All

FOR GENERAL RELEASE

1. SUMMARY AND POLICY CONTEXT:

- 1.1 One of the roles of the Overview and Scrutiny Commission is to coordinate the overall O&S function to ensure the efficient use of Scrutiny Committees' time and minimise the potential for duplication of effort.
- 1.2 This report sets out the work plans individually approved by the Commission and each of the five Overview and Scrutiny Committees, and progress against them. They are included at Appendices 1 – 6.
- 1.3 An additional meeting of the Commission has been arranged for 3 February 2009 to consider 2009 - 2010 budget proposals.

2. RECOMMENDATIONS:

- 2.1 To note the progress in taking forward the work plans as agreed by the Commission and the five Overview and Scrutiny Committees.
- 2.2 To note the additional Commission meeting scheduled for 3 February 2009.
- 2.3 To note that Scrutiny Reviews have been established as follows:

Public Health (Health Overview and Scrutiny Committee)

Young People and Alcohol (Children and Young Peoples' Overview and Scrutiny Committee)

Students in the Community (Adult Social Care and Housing Overview and Scrutiny Committee)

- 2.4 To note that OSC, ECSOSC and CTEOSC are considering matters suitable to be the subject of a scrutiny review.

3. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

- 3.1 None directly in relation to this report.

Legal Implications:

- 3.2 None directly in relation to this report.

Equalities Implications:

- 3.3 None directly in relation to this report.

Sustainability Implications:

- 3.4 None directly in relation to this report.

Crime & Disorder Implications:

- 3.5 None directly in relation to this report.

Risk and Opportunity Management Implications:

- 3.6 None directly in relation to this report.

Corporate / Citywide Implications:

- 3.7 None directly in relation to this report.

OVERVIEW AND SCRUTINY COMMISSION WORK PLAN 2008 - 2009

Issue	Date	Overview & Scrutiny Activity	Progress And Date	Outcome And Monitoring /Dates
Coordination And Monitoring of Overview and Scrutiny				
Establishing working relationships between Cabinet and Overview and Scrutiny	From 15 May 2008, new Leader and Cabinet Constitution 9 September 2008	Joint discussions, agreed priorities, shared information, invitations to relevant meetings Invite Cllr Fallon-Khan for discussion of portfolio	Positive discussions on working between Scrutiny and the Executive and suggestions for possible scrutiny activities.	Suggestions added as possible items to OSC work plan
OSC Work Plan	15 July 2008 and every meeting 9 September 2008	To agree Outline Work Plan with built-in flexibility Checking progress against Plan	Suggestions added to the work plan. Additional meeting arranged February 2009 to discuss budget 2009-2010 proposals	
Development and Coordination of Overview & Scrutiny at Brighton & Hove	Regular reports	Reports on Progress and Proposals for O&S Development		

Issue	Date	Overview & Scrutiny Activity	Progress And Date	Outcome And Monitoring /Dates
Overview and Scrutiny Work Plans	21 October 2008	OSC to receive Scrutiny Committees' work plans		
Corporate Documents and Performance Monitoring				
The Corporate Plan	3 June 2008 15 July 2008	Commenting on the Corporate Plan in advance of the 12 June Cabinet meeting Reporting back to OSC, re Commission Comments taken to Cabinet 12 June	Supplementary Report on OSC comments was taken to Cabinet 12 June	12 June Cabinet agreed 3 June OSC amendments
The Council's Annual Performance Report	15 July 2008 and annually	Receiving annual report before being presented to 10 July Cabinet	Replies provided to queries on performance against targets.	
Local Area Agreement	3 June 2008 Then regular review as necessary	Receiving draft report	Request to keep under review.	
Performance Monitoring	21 October 2008 Then twice a year	Monitoring performance		

Issue	Date	Overview & Scrutiny Activity	Progress And Date	Outcome And Monitoring /Dates
<i>Other internal/external inspections assessments and reviews</i>				
Overview and Scrutiny of Budget and Policy Framework				
Targeted Budget Management	OSC 15 July 2008 Month 2	Considering forecast outturn and requesting financial recovery plans		
	OSC 21 October 2008 Month 4, incorporating financial recovery plans	Considering forecast outturn		
The Council's Annual Budget	3 February 2009	Additional OSC meeting to consider 2009 – 2010 budget proposals		
Sustainable Community Strategy	Early 2009	Commenting before publication of Strategy		

Issue	Date	Overview & Scrutiny Activity	Progress And Date	Outcome And Monitoring /Dates
Equalities and Inclusion Policy	OSC 15 July 2008 Then twice yearly progress reports	Incorporating comments into Dignity at Work report scheduled for OSC 2 December		
Dignity at Work	2 December 2008			
Sustainability Strategy	OSC 21 April 2009	Receiving draft strategy for comment		
Overview and Scrutiny Of Other Functions Of The Council Leader, Finance And Central Services				
Corporate Procurement Strategy	OSC 9 September 2008	Commenting on recommended strategy	18 September Cabinet agreed Strategy	
Asset Management Plan and Corporate Property strategy	OSC 9 September 2008	Commenting on recommended plan and strategy	Scrutiny Comments to be considered by Cabinet 16 October	
Draft ICT Strategy	OSC 21 October	Commenting on draft		

Issue	Date	Overview & Scrutiny Activity	Progress And Date	Outcome And Monitoring /Dates
Customer Services	OSC 21 October 2008	Considering scoping report		
Scrutiny Reviews/Requests				
Dual Diagnosis	TBC	Endorsing scrutiny panel recommendations for reply by Cabinet/NHS bodies.		
Other strategic items				
Community Engagement Framework	15 July 2008	Considering consultation document for comment	Comments as part of consultation process	
	21 October 2008	Receiving the final Framework and Monitoring its use in practice	OSC Comments reported to Cabinet	

Other Potential Items to be considered:

Use of Public Buildings for Administrative Purposes

Member development

Aspirations to reach top quartile of high performing O&S functions.

